

Commonwealth Woodstove Change-Out Program: *Buying your stove from a dealer not participating in the Program*

This guide is for customers who wish to participate in the Commonwealth Woodstove Change-Out Program but purchase their own new stove from one dealer, then hire a separate Stove Professional to install it.

This may be the best option if:

- The stove you want is not offered by any nearby retailers.
- You can get the stove for a better price somewhere else.

Your steps:

1. Reach out to a participating Stove Professional to be sure that (1) your Project is eligible (2) they are signed up to participate and (3) they are willing to install your stove.
 - a. If they are not registered with our program, they can reach out to us to submit the necessary documentation. *Note: The stove dealer does not need to sign up, only the installer.*
2. Talk to your Stove Professional about how you want the rebate applied. Options include:
 - a. Sending the full amount to the Stove Professional for labor and materials costs. (If the Rebate exceeds this amount, they can refund the excess amount and display it on the invoice.)
 - b. Sending the full amount to you.
3. Purchase your new stove and coordinate installation with Stove Professional.
4. Submit the Rebate Application.
 - a. The Stove Professional still submits the application through the online portal, following the standard process.

If you have any questions or concerns please contact us at woodstoves@masscec.com or 617-315-9300.